

Thema der Reihe : Working abroad – How to get a (holiday) job

Kompetenzen/Ziele der Reihe	Materialien	Arbeitsaufträge/Hinweise
<ul style="list-style-type: none">- Eine Mindmap zum Thema „Wie bekomme ich einen (Ferien-)Job“ erstellen und bekanntes Vokabular aktivieren	Arbeitsblatt 1	<ul style="list-style-type: none">- Write as many ideas about getting a job as you can into the mindmap.
<ul style="list-style-type: none">- Hör- / Sehverstehen (audio-visual comprehension)	Arbeitsblatt 2 Youtube Video	<ul style="list-style-type: none">- Watch a video in which you get advice on how to get your first job- After watching for the first time fill in the gaps using the words from the box.
<ul style="list-style-type: none">- Hör- Sehverstehen (audio-visual comprehension)	Arbeitsblatt 3	<ul style="list-style-type: none">- Watch the video a second time and tick the right answers (more than one can be correct)
<ul style="list-style-type: none">- Leseverstehen / Schreiben: Die SuS lesen Hinweise zum Beantworten von Fragen in einem Bewerbungsgespräch und schreiben anschließend passende Antworten auf	Arbeitsblatt 4	<ul style="list-style-type: none">- Read the text ‘Teen Job Interview Questions and Best Answers’.- Answer the questions using the advice in the text.

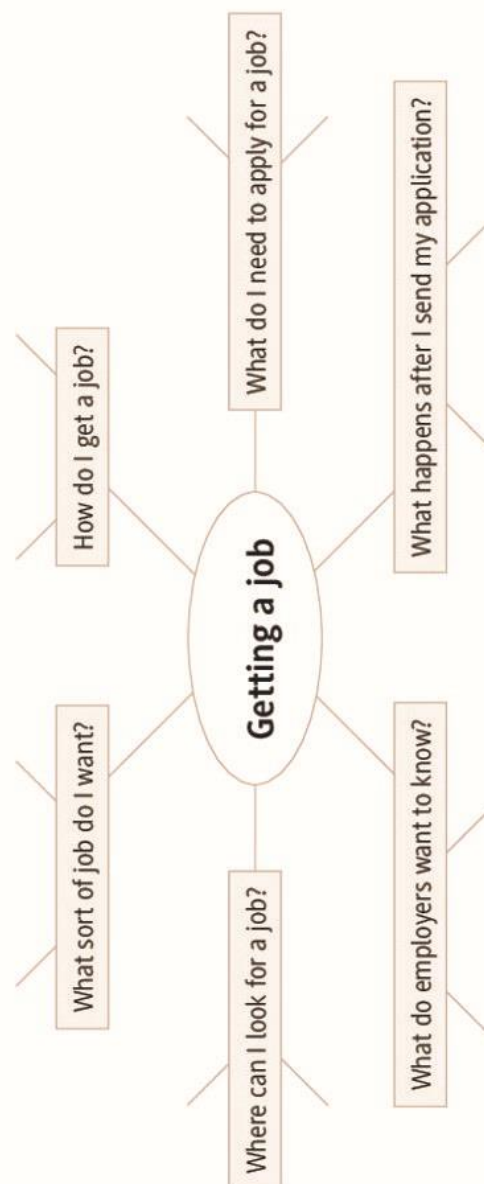
Sonstiges beigelegtes Material/Anmerkungen:

Arbeitsblatt 1

Getting a job – collecting ideas

Think about your future. Do you know what you want to do when you want to leave school? Have you already started looking for an apprenticeship or thought about doing an internship? What do you already know about applying for a job?

- 1) Think about what you have to do to get a job.
- 2) Write as many ideas as you can to the mind map.



1 **apprenticeship**: die Ausbildung, die Lehre – 2 **internship**: das Praktikum – 3 **(to) apply for**: sich bewerben (für)

How to get your first job – audio-visual comprehension

You'd like to apply for a job but don't know how to start and what to consider? Here are some tips for you!

Task

You will watch a video in which a girl called Lauren gives you advice on how to get your first job. Watch the video twice.

Link: www.youtube.com/watch?v=gTW19pZ2kdQ



A. First viewing

Lauren gives you seven tips and tricks. While watching the video for the first time, fill in the gaps using the words in the box.

questions	résumé	questions	practise	dress
selling	everywhere	confident	selective	impress

Tip 1: Apply e _____ and don't be

s _____.
(You should apply for any job that is being offered.)

Tip 2: D _____ to i _____!
(You should look your very best when going for a job interview.)

Tip 3: P _____ interview q _____.
(Prepare for what you might be asked during your interview.)

Tip 4: Be c _____!
(You should show that you know your qualities and strengths.)

Tip 5: You're s _____ yourself.
(You must show the interviewer that you are the best person for the job.)

Tip 6: Bring your r _____!
(You should take a copy of your Curriculum Vitae¹ (CV) with you.)

Tip 7: Come with q _____ to ask them (your interviewer).
(Show that you are interested in the job, company and people interviewing you.)

EXTRA

Write down more information on each tip.

¹ Curriculum Vitae: der Lebenslauf

Arbeitsblatt 3

B. Second viewing

While watching the video for the second time, tick the right answers. More than one answer can be correct.

- a) In her video, Lauren is talking to ...
 - ☐ ... college students.
 - ☐ ... the unemployed¹.
 - ☐ ... high school pupils.
 - ☐ ... English learners abroad.

- b) Lauren says earning your own money is great because you can ...
 - ☐ ... give some to your parents.
 - ☐ ... add to your own bank account.
 - ☐ ... buy things you have always wanted.
 - ☐ ... pay for a nice holiday.

- c) When you go to a job interview, Lauren recommends² you wear ...
 - ☐ ... a black suit and a tie.
 - ☐ ... a low neckline and high heels.
 - ☐ ... slacks/skirt, blouse and blazer.
 - ☐ ... a long skirt.

- d) Before you go for an interview, you should know ...
 - ☐ ... why you want the job.
 - ☐ ... what you are good or bad at.
 - ☐ ... when you want to start work.
 - ☐ ... how much you want to earn.

- e) When you are at a job interview, make sure you ...
 - ☐ ... keep eye contact with the interviewer.
 - ☐ ... answer the questions as briefly as possible.
 - ☐ ... don't interrupt the speaker.
 - ☐ ... don't mumble³ when you talk.

- f) If you have no job experience, what does Lauren suggest you could mention in your CV?
 - ☐ your bad school grades
 - ☐ your aims for the future
 - ☐ volunteer work you've done for the community
 - ☐ contact data of a person willing to recommend you

- g) What questions could you ask the interviewer?
 - ☐ How many breaks are there during the day?
 - ☐ When will you let me know if I have the job?
 - ☐ What will my workday be like?
 - ☐ Is there extra pay for overtime?

¹ the unemployed: die Arbeitslosen – ² (to) recommend: empfehlen – ³ (to) mumble: murmeln

The job interview – reading a text

In a job interview you are asked several questions. How do you answer them?

- 1) Read the text 'Teen Job Interview Questions and Best Answers'
- 2) What answers could you give to the questions? Use the advice in the text.
If you need help match the answers on the last page (more help) of this Unit with the questions.

Teen Job Interview Questions and Best Answers

Question 1: Why are you looking for a job?

Advice: Of course, everyone wants to make good money in their job, but the reasons you share with a potential employer at an interview should show your interest in the area of the job you have applied for or that it will help to develop your skills.

Question 2: Why are you interested in working for our company?

Advice: Employers ask this question to find out about your interest in the company and to see if you have done any research about them. Make sure you look at the company's website and find out what the company does, what the work and workplace is like and what's important to them.

Question 3: Why should we offer you the job?

Advice: New employees take time to train and the company wants to know if you are worth it. Tell them about your interest in contributing to the company from the beginning and mention that you think they are a company you would like to work for after school.

Question 4: What has been your most rewarding achievement?

Advice: You don't want to show off, but you should share an achievement that relates to some of the qualities or experience required for the job you're being interviewed for.

Question 5: What are your salary¹ expectations?

Advice: With this question, the interviewer is trying to find out that your expectations are reasonable. As a young worker, the salary you are offered will probably match with an entry level position. It's usually best to avoid a specific figure², unless you know for a fact what the job pays.

Question 6: Tell me about a major problem you recently handled.

Advice: With this question, the interviewer is trying to determine³ how skilled you are at problem solving. It's fine to use an example from school, sport or volunteering. Make sure you show a positive result.

Source: **Doyle, Alison:** Teen job interview questions, answers and tips. In: www.thebalancecareers.com, 26 May 2019.

More help

A	I've purchased products from your company myself and am convinced of their quality.
B	This is the kind of firm I would like to work for when I finish my education.
C	My sports club named me their most valuable player.
D	I'm trying to decide what career to pursue, and this would give me some experience.
E	I was able to mediate and settle a serious quarrel between our soccer trainer and the rest of the team.